|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ID** | **Date raised** | **Risk description** | **Likelihood of the risk occurring** | **Impact if the risk occurs** | **Severity** | **Owner** | **Mitigating action** | **Status** | **Useful resources** |
| 1 | [03-06-2021] | Project purpose and need is not well-defined. | Medium | High | High | Project Sponsor | Complete a business case if not already provided and ensure purpose is well defined on Project Charter and PID. | Open | **<https://www.stakeholdermap.com/project-templates/business-case-template.html>** |
| 2 | [26-10-2021] | Feature creep | Medium | High | High | Project management | Delete some unnecessary functions and design good software framework in advance. | Open |  |
| 3 | [26-10-2021] | Project are taken longer time than planned. | High | Medium | Medium | Project manager | List the priority to design and make a schedule that update regularly to lower the effect. | Open |  |
| 4 | [26-10-2021] | The server with the project management software breaks down. | Medium | Medium | Medium | Security management | Use preventive maintenance and appropriate monitoring software, and repair it as quickly as possible. |  |  |
| 5 | [26-10-2021] | Supplier increase the price. | Low | Medium | Low | Project sponsor | Change the supplier. |  |  |
| 6 | [26-10-2021] | Management support is not enough. | Low | Medium | Low | Project sponsor | Increase the funding for management and workers. | Open |  |